

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Tuesday, October 11, 2016
7:00 p.m.

NOTES

VISION PLANK:	Improve Student Achievement
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VISION PLANK:	Improve Professional Development
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VISION PLANK:	Improve Technology
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VISION PLANK:	Improve Communication
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VISION PLANK:	Improve Fiscal Responsibility & Create Development Opportunities
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VISION PLANK:	Analyze Demographics & Seek to Understand Diversity
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A. CALL TO ORDER

Mrs. Cranney called the meeting to order at 7:02 p.m. in the James E. Watson Staff Development Room.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Ms. Albright
Mrs. Bertone
Mrs. Cranney
Mr. Croft
Mr. Kring
Mr. Rauth
Mrs. Simonelli
Mr. Yorczyk

D. PUBLIC INPUT ON ACTION ITEMS – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

E. SUPERINTENDENT’S REPORT

1. Applause!! Applause!!

- a. Tonight we recognize the 47 DASD juniors and seniors who have been named as semi-finalists and commended students in the 2015-2016 National Merit Scholarship Program. This is the most students the district has recognized for this honor in the last ten years or more. Our 30 commended students are in the top five percent of 1.5 million students recognized for their outstanding scholastic achievements. To qualify for this honor, each Commended Student entered in the 2015 competition by taking the 2014 Preliminary SAT/ Nation Merit Scholarship Qualifying Test (PSAT/NMSQT®). Throughout the nation, 34,000 Commended Students were acknowledged for their exceptional academic promise.

STEM

Shivani Bhargava
Kevin Cherry
Caroline Cuetara
Evan Dewey
Noelle Eghbali
Andrew Elliott
Michael Evans
Abigail Ferris
Karthik Imayavaramban
Jonathan Kappel
Travis King
Rebecca Krauss
Erik Leidal
Connor Mallon
Breanne McDermott
Gemma McNicholl
Sreya Muchivolu
Jeffrey Rhoads
Alexia Richie
Meharpreet Sethi
Siddartha Tummala
Alice Wu
Mallika Yadwad

DHS East

Niketh S. Charpanjeri
Alexander J. DeChambeau
Gaurav D. Guglani
Rachel H. Ma
Kaushik Manchikanti

DHS West

Saahil Yechuri
Andrew Lummus

2. Congratulations to the 16 DASD students who were named semifinalists in the annual National Merit Scholarship Program. These students have excelled academically, allowing them to compete for scholarships offered next spring. These semifinalists, who represent less than 1 percent of the country's high-school seniors, scored the highest in their state on the PSAT.

DHS East

Satyan M. Alex, Erin M. Breslin, Victoria L. Pan, Sheil Sarada, Zhanghan Wu

DHS West

Benjamin Codd, Adam Wolf

STEM Academy

Jacob R. Dewey, Austin Y. Liao, John P. Manthorp, Rachana Mudipalli, Brian D. Popeck, Saranya Sampath, Manish Suryapalam, Swati Vippera, Hanna J. Yang

- 3. Congratulations to Tara Collier, STEM Academy, on being named an National Hispanic Scholar in the National Merit Scholarship Program.
- 4. Congratulations to also to Rachana Mudipalli, STEM Academy and Victoria Pan, DHSE on scoring a perfect 36 on the ACT Exams!
- 5. Congratulations to the Pickering Valley Elementary staff, students and community on being recognized as a Blue Ribbon National School for 2016. National Blue Ribbon Schools serve as outstanding models of excellence for their respective states. Pickering Valley was one of only thirteen schools nominated by the Pennsylvania Department of Education for this award.
- 6. Thank you to the following DASD Technology Department Staff members for remembering their deceased friend and colleague Toni Feller with a memorial garden here at the Central Office Administration Building. Together, they raised money, designed and constructed a place of respite to honor one of our district’s most beloved employees.

Joan Angiulo
Michael Balik
Michael Bowe
Donna Davey
Sue Gallagher
Eric Glass
Angela Hutchinson
Alicia Liermann
Amy Madden
Anthony Malloy
David Pecht
Colleen Yenser

- 7. Thank You! West Pharmaceutical Chief HR officer Annette Favorite is here tonight accompanied by Downingtown Community Education Foundation President Brian Stocker. The Foundation and the District would like to thank West Pharmaceutical for their very generous donation of \$25,000 to the Ed Foundation on behalf of STEM initiatives in our 16 schools.
- 8. Special Budget Review Presentation – Dr. William Hartman
Budget report PowerPoint review by Dr. Hartman. Report to be on district website. Presentation captured for replay if needed.

F. REPORTS

- 1. Student Representatives Alison Pond
Rhea Jain

- Olivia Hunt
2. Student Life Report Colleen Cranney
Mrs. Cranney reported the CCIU conducted a Superintendent Search focus group meeting at the last meeting of the Student Life Committee. Next meeting is November 17.
3. Governance Report Jaime Mehler
No report.
4. Education Foundation Suzanne Simonelli
Super Spirit Run held. Not as financially successful as hoped but everyone had a good time. Golf outing fund raiser scheduled for next week. Golf openings still available.
5. DARC Barbara Albright
Ms. Albright reported on summer programs and district buildings used (BW, PV and WB). Fall brochure is out to view available programs.
6. Policy Report Barbara Albright
- The next Policy Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 in the James E. Watson Staff Development Room of the Administrative Office.
7. Facilities Report Jane Bertone
- The next Facilities Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 in the James E. Watson Staff Development Room of the Administrative Office.
8. Technology Report Jane Bertone
- The next Technology Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 in the James E. Watson Staff Development Room of the Administrative Office.
9. Communities That Care Jane Bertone
Tina Forsythe presented the PAYS data at the CTC meeting in September. CTC now has 10 classes scheduled between DHSE and DHSW drivers ed. to share the Impaired Driving Curriculum. Still working to bring this curriculum to STEM. Scheduling an Underage Drinking Town Hall meeting for late November. The Second Town Hall to disseminate 2015 PAYS information is planned. Strengthening Families will begin at the end of October at Beaver Creek serving over 100 families in the DASD. Parent 2 Parent Flyers (formally Safe Homes) will begin later this month, and will be sent as newsletters this year. Any support with schools to print or send via e-mail would be greatly appreciated. Thanks to those principals who have already signed on. Parents Who Host campaign will be planned for mid-December - will be looking for youth to participate. Chester County AVOID is collaborating with CTC and will be requesting the schools help collect used shoes for

their "lost lives in PA" display this fall season. CTC will provide bins and will collect as necessary. CTC is continuing to attend and participate in Woodstock Wellness. Regarding the Downingtown Christmas Parade – CTC will be issuing a reminder to all 7th AND 8th graders wishing to march holding their positive social media messaging banners

10. Wellness Committee

Jane Bertone

Mrs. Bertone reported she attended the Wellness Building leaders meetings run by Bethann Cinelli and Tina Forsythe to review possible government changes in regulations, DASD is above the requirements, so we have no plans to change our direction at this time. As a result of these meetings with Building leaders, Wellness building committees are meeting to develop their individual building action plans. Mrs. Bertone was out of town for the Wellness Woodstock but understand it went well. We were hoping for a better turnout of community leaders so we'll need to brainstorm some ideas for next time. Dr Christine Meyer was a great speaker. She was so enthusiastic and talked with the group about personal wellness. Tina Forsythe attended the Roundtable Discussion on Sexual and Domestic Violence with county leaders. DASD was one of 4 school districts in attendance. We consider this part of wellness initiative as well. The district will be having a mental health first aid training for 30 staff grades 6-12 on October 25 and 26. Ann Berrios, Christine Bryan and Tina Forsythe are coordinating with COAD for in house training. We identified teachers and staff who are in contact with at risk students as the first group to be trained. We will continue to provide these trainings throughout the year. At this time it will be for selected teachers before opening it up to any interested teacher

11. Intermediate Unit

Robert Yorczyk

Meeting held last month. Travelling to different districts each month. This month was the Gordon School. Construction continues on the Technical College Pickering location.

12. Legislative Committee

Robert Yorczyk

Meeting held last month. Martin Hudacs spoke on Campaign for Fair Funding. As happens every two years many bills that have not passed will have to be reintroduced.

G. OLD BUSINESS

H. CONSENT AGENDA

Mr. Croft requested removal of Personnel item 4c. Mr. Croft added Weaver Tract appraisal NTE \$3,000 to Finance item 7d.

On a motion by Mr. Yorczyk, seconded by Mr. Rauth, the Board, on a roll call vote, unanimously approved the consent agenda as emended.

1. Approval of Minutes

- a. Board Meeting – September 14, 2016
- b. Special Board Meeting – September 30, 2016

2. Approval of Disbursements

3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
 - f. Athletic Funds
4. Personnel
 - a. Approval of the Personnel items
 - b. Approval of My Learning Plan/Oasys renewal - \$17,444 for 2016-2017
Comment: this is the annual subscription fees to cover the cost for the on-line employee evaluation system.
 - c. REMOVED BY MR. CROFT - Approval of STS Contract Addendum
Comment: This is to approve the sub rates for aides. Rate is \$.50 less per hour then standard rate.
5. Curriculum
 - a. Approval of additions to the field trip bank
6. Policy
 - a. Approval of the following policies:
 1. AG Administrative Guidelines for 121: Field Trips
 2. AG Administrative Guidelines for 231: Social Events and Non-Curricular Field Trips
7. Finance
 - a. Approval of Purchasing Consortiums listed below:
 - Intermediate Unit Contracts
 - CCIU (Chester County Intermediate Unit)
 - Copy Paper, Binder Combs, Custodial Supplies, Percent Discount, Fuel Oil and Trash Removal
 - State Contracts via Department of General Services
 - PA State Contract
 - COSTARS
 - GS, PA Federal Surplus Property
 - Regional Consortium Contracts
 - AEPA – Association of Educational Purchasing Agencies
 - KPN – Keystone Purchasing Network
 - PAEJPC – Pennsylvania Education Joint Purchasing Council
 - PEPPM – Technology Bidding and Purchasing Program
 - TCPN – The Texas Cooperative Purchasing Network
 - National Contracts
 - US Communities National Joint Purchasing Program
 - GSA – US General Services Administration Schedule 70
 - NATIONAL IPA

- NJPA – National Joint Powers Alliance
- BUYBOARD

Pennsylvania Statute 62, Chapter 19, on Procurement allows for cooperative purchasing among local public procurement units or external procurement activities. Section 1902 of the statute specifically states that public procurement units may participate in joint purchasing agreements as long as the participants are in agreement. The statute defines local public procurement units as “a political subdivision, public authority, educational institution or an area of government, which expends public funds for the procurement of supplies, services and construction”.

- b. Approval of John Casey, a Plancon J Specialist, to be used to complete Plancon J for the Marsh Creek Sixth Grade Center, fee of \$2,500.00.
- c. Approval of Timothy Ronan, a CPA of the Ronan Group, to complete the audit of the Plancon J for the Marsh Creek Sixth Grade Center, fee estimate of NTE \$1,800.00.
- d. Approval to obtain a 2nd appraisal for the O’Donnell Tract. NTE \$5,000 ADDED BY MR. CROFT – Approve appraisal of Weaver Tract NTE \$3,000.
- e. Approval of the following Student Activity Clubs:
 1. STEM Class of 2020 – This club will help raise funds for the Class of 2020 to hold activities/events such as future dances, picnics and field trips.
 2. STEM for Sustainability – This club will create a composting system at STEM to raise awareness about our environmental impact and reduce the carbon footprint of STEM. The will raise funds through donation collections to help implement the composting system and to install water bottle fountains for students.
 3. DEHS Class of 2020 – This club will support the Class of 2020 in an effort to foster school spirit and unity.
 4. DWHS Class of 2020 – This club will support the Class of 2020 in an effort to foster school spirit and unity.
- f. Approval of the necessary budget transfers to adjust each schools’ 2016-2017 budget allocation to reflect actual 10th day enrollment. See detail below:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
5900-840	Budgetary Reserve		Beaver Creek	\$2,550
			Bradford Heights	\$850
			Brandywine Wallace	(\$4,250)
			East Ward	\$510

			Lionville Elementary	\$8,500
			Pickering Valley	\$4,080
			Shamona Creek	\$2,040
			Springton Manor	\$12,750
			Uwchlan Hills	\$4,080
			West Bradford	\$2,210
			Marsh Creek 6GC	\$10,030
			Downingtown Middle	\$17,548
			Lionville Middle	(\$5,757)
			Downingtown East	\$5,317
			Downingtown West	\$9,710
			STEM	(\$2,543)
			Net Total	\$67,625

To adjust each school's 2016-2017 budget allocation to reflect actual 10th day enrollment

g. Approval of the following budget transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
5900-840	Budgetary Reserve	4200-710	Existing Site Improvement – Land Improvements	\$20,000
DASD contribution for East Ward Elementary School playground funding.				
238082-610	Principal DWHS – General Supplies	262082S-431	MNT-DWHS R&M Building	\$5,000
DWHS outdoor courtyard power washing and painting / sealing of concrete				

h. Approval of Uninvest Bank and Trust Co. as an additional depository for District funds.

8. Technology

a. Approval to purchase 6 iPad Air 2s for Psychologist Evaluation Pilot Program in an amount not to exceed \$2,694.
Funding Source: Capital - Instructional Technology
(Transfer from Pupil Services)

I. ACTION AGENDA

Personnel Report – Jaime Mehler

The committee has reviewed and recommends Board approval of the following items by roll call vote:

Removed consent item:

1. On a motion by Mr. Croft, seconded by Mr. Yorczyk, the Board on a roll call vote unanimously approved the STS addendum for sub support for six program aides at a rate of \$105 plus billing fees.

2. On a motion by Mr. Croft, seconded by Mrs. Bertone, the Board, on a roll call vote, denied SunLife Insurance stop loss coverage for the 2016-2017 year with an annual premium \$335,958 with a \$500,000 deductible by a vote of 7-1, with Mrs. Bertone voting yes.

The next Personnel Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 at the Administrative Office.

Curriculum Report – Suzanne Simonelli

The committee has reviewed and recommends Board approval of the following items:

1. On a motion by Mrs. Simonelli, seconded by Mrs. Bertone, the Board, on a roll call vote, unanimously approved U.S. Test Prep – (3) High Schools - Total Cost \$1,050.00 Funding Source: Curriculum

Mrs. Simonelli combined item 2 and 8:

2. On a motion by Mrs. Simonelli, seconded by Mr. Yorczyk, the Board, on a voice vote, unanimously approved disposal of unused Science Textbooks and item 8: disposal of unused and broken Tech Ed Equipment
3. On a motion by Mrs. Simonelli, seconded by Mr. Yorczyk, the Board, on a roll call vote, unanimously approved the use of computer program, SCRATCH, which is used to program Finch robots. Funding Source: Free from MIT

Mrs. Simonelli combined items 4 and 5

4. On a motion by Mrs. Simonelli, seconded by Mrs. Bertone, the Board, on a roll call vote, unanimously approved
 - a. the purchase of Yamaha Clavinova CVP 701 - Total Cost \$2,654.00 (retail \$5,278.00) Funding Source: Curriculum
5. the purchase of (Qty 2) Yamaha Arius Model YDP142 – at a Cost \$849.00 for one unit and \$965.00 for the second unit. Funding Source: Curriculum
6. On a motion by Mrs. Simonelli, seconded by Mr. Kring, the Board, on a roll call vote, unanimously approved new Art curriculum for Grades 7-8 General Art for classes entitled 3-D Art, and i-Art.
7. On a motion by Mrs. Simonelli, seconded by Ms. Albright, the Board, on a roll call vote, unanimously approved the purchase of uPrint replacement kit, material, support - Supplies will be utilized for all six PLTW courses at \$5,985.00 per high school – Total cost \$11,970.00 Funding Source: Curriculum

8. Combined with item 2 above.

9. On a motion by Mrs. Simonelli, seconded by Mr. Yorczyk, the Board, on a roll call vote, unanimously approved EverFi courses:
 - BB&T Financial Foundations – Last school year the only resource used in the district was our high school financial literacy - no cost to schools

- Hockey Scholar Program for Math, Science & Technology classes – Grades 4-7
 - Vault – Understanding Money – Grades 4-6
 - Ignition – Digital Literacy& Responsibility – Grades 6-9
 - Future Smart – Building Financial Capability – Grades 6-8
- Funding Source: Free

10. On a motion by Mrs. Simonelli, seconded by Ms. Albright, the Board, on a voice vote, unanimously approved a Service Agreement with Dr. Jim Bohan to facilitate an Action Research Project with Grade 6 Mathematics faculty – Cost NTE \$5,000.00
Funding Source: Grant

11. On a motion by Mrs. Simonelli, seconded by Mrs. Bertone, the Board, on a roll call vote, unanimously approved a Devereux Foundation contract for the Center for Effective Schools to support the implementation of the Positive Behavior Support Program – Total Cost \$17,945.00 Funding Source: Pupil Services and a grant

12. On a motion by Mrs. Simonelli, seconded by Mr. Kring, the Board, on a roll call vote, approved the following re-occurring overnight field trips, one time Field Trips and Foreign Field Trip by a vote of 7-0-1, with Mrs. Cranney abstaining.

1. Re-occurring overnight Field Trips;

- i. Colonial Williamsburg, VA
May 17-19, 2017 (3 days)
Grade 5 Pickering Valley Elementary
- ii. Paradise Farms Camp, Downingtown, PA
2 days Sept/Oct. 2017
Grade 6 Marsh Creek
- iii. South Mountain YMCA Wernersville, PA
Oct. 21-23 (1 day)
West LINK (Grades 9-12)
- iv. Harrisburg, PA
Nov. 6-7 (1 day)
STEM FBLA
- v. Penn State University Penn State, PA
Nov. 10-13 (2 days)
STEM Model UN Conference

2. One time Field Trips:

- i. Penn’s Museum of Archeology & Anthropology
April 2017 (1 day)
Social Studies – Grades 9-12 – East and West AP World History
- ii. Philadelphia Museum of Art
Nov. 4
Art Department – Grades 11-12 – West
- iii. Valley Forge Military Academy Wayne, PA
Oct. 26
Leadership and Ethics Conference – East, West, STEM

iv. Field trip to Villanova University by Downingtown Middle School Girls' Volley team. There is no cost to the district.

3. Foreign Field Trip: DHSW 9-12 World Language students travelling to Spain and France from June 15 – 24, 2017

The next Curriculum Committee Meeting is scheduled for 1:30 p.m. on November 1, 2016 in the James E. Watson Staff Development Room of the Administrative Office.

Finance Report – Carl Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. Item pulled pending further information:
Approval to purchase/lease 2 additional SUV(s) for District needs.
2. On a motion by Mr. Croft, seconded by Mr. Kring, the Board, on a roll call vote, unanimously approved a settlement agreement between the DASD and the parents of a Special Education student for a continuation of payment equal to one-half of the tuition amount for the TALK Institute during the 2016-2017, 2017-2018, 2018-2019, 2019-2020, and 2020-2021 school terms. Furthermore, for the 2017-2018 through 2020-2021 school terms the tuition for which the District is liable shall not increase by more than 2% from the previous school year. Included in this agreement is that the parents shall be responsible for providing or arranging for the provision of transportation between their residence and the TALK Institute at their expense. Cost of Contract: \$37,000.00 per school term with no more than a 2% increase per school year term
3. On a motion by Mr. Croft, seconded by Mrs. Simonelli, the Board, on a roll call vote, unanimously approved challenging the reduction of the assessment of Tax Parcel No. 34-04-0121.110. The Board of Assessment Appeals reduced the assessment from \$829,450 (MV \$1,541,728) to \$739,750 (\$1,375,000) which will result in a loss of \$2,438.22 in annual taxes for the District. Chris Meszaros, our appraiser believes his report will come in higher than the \$1,375,000 value assigned to the property, he estimates the property value to be between \$1.5 and \$1.6 million.
4. On a motion by Mr. Croft, seconded by Mr. Yorczyk, the Board, on a roll call vote, unanimously approved the following tax assessment agreement:
Hankin-Eagleview 411-418 Eagleview Boulevard. Tax assessment appeal filed by Hankin for a property consisting of 8 acres improved with two office buildings, one 31,406 sq.ft. in size and one 32,612 sq.ft. in size. The property's current assessment is \$4,720,000, which implies a market value of \$8,543,218. Hankin has an appraisal report for \$4,000,000. We have come to an agreement with the property owner for a market value of \$5,125,000 for 2016 and \$6,500,000 (our appraiser's number) for 2017.
5. On a motion by Mr. Croft, seconded by Mrs. Simonelli, the Board, on a roll call vote, unanimously approved the following tax assessment agreement:

G. Antonini 472-480 Boot Road. Tax assessment appeal filed for a property consisting of a 49,677 sq.ft. Multi-tenant flex building on 5.8 acres of land located at 472-480 Boot Road in East Caln Township. The property was assessed for \$2,436,770 and the Board of Assessment reduced the assessment to \$2,091,350 implying a market value of \$3,775,000. The property owner has an appraisal for \$3,250,000. We have come to an agreement with the property owner for a market value of \$3,521,000 for 2016.

The next Finance Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 in the James E. Watson Staff Development Room of the Administrative Office.

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

K. VISITORS – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

Bob Armstrong (Wallace Township). Mr. Armstrong discussed a transportation issue with his 9th grade daughter and her busing to Bishop Shanahan. Mr. Armstrong highlighted the lengthy ride time his daughter has on both AM and PM rides. AM run is 75 minutes and PM is 90 minutes. He compared these ride times to comparable DHSW student ride times from his neighborhood. He requested the addition of a second bus to alleviate these ride times and allow for comparable ride times to DHSW students. Mr. Fazio discussed his recent conversations with Mr. Armstrong along with transportation supervisor Jeff Simmons. Mr. Fazio did offer an alternate ride time cutting 20 minutes from the AM time and 33 minutes from the PM time. Mr. Fazio said a second bus could not be recommended due to only 20 riders on the current bus. Mr. Fazio stated Mr. Armstrong could file a further transportation appeal for review.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on November 9, 2016:

- a. AG Administrative Guidelines for 208: Withdrawal from School

2. Hand carried listing of attendance at overnight professional conferences.

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

October 5, 2016

October 11, 2016

The next regular School Board Meeting is scheduled for:

Wednesday, November 9, 2016 at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of October 3, 2016.

M. ADJOURNMENT

On a motion by Mr. Yorczyk, seconded by Mr. Croft, the Board, on a voice vote, agreed to adjourn at 9:08 p.m.

Respectfully submitted,

Virginia B. Warihay
School Board Secretary