

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Tuesday, October 11, 2016
7:00 p.m.

VISION DIRECTED AGENDA

VISION PLANK:	Improve Student Achievement
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VISION PLANK:	Improve Professional Development
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VISION PLANK:	Improve Technology
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VISION PLANK:	Improve Communication
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VISION PLANK:	Improve Fiscal Responsibility & Create Development Opportunities
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VISION PLANK:	Analyze Demographics & Seek to Understand Diversity
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- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. PUBLIC INPUT ON ACTION ITEMS** – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)
- E. SUPERINTENDENT’S REPORT**

1. Applause!! Applause!!

- a. Tonight we recognize the 47 DASD juniors and seniors who have been named as semi-finalists and commended students in the 2015-2016 National Merit Scholarship Program. This is the most students the district has recognized for this honor in the last ten years or more. Our 30 commended students are in the top five percent of 1.5 million students recognized for their outstanding scholastic achievements. To qualify for this honor, each Commended Student entered in the 2015 competition by taking the 2014 Preliminary SAT/ Nation Merit Scholarship Qualifying Test (PSAT/NMSQT®). Throughout the nation, 34,000 Commended Students were acknowledged for their exceptional academic promise.

STEM

Shivani Bhargava

Kevin Cherry

Caroline Cuetara

Evan Dewey

Noelle Eghbali

Andrew Elliott

Michael Evans

Abigail Ferris

Karthik Imayavaramban

Jonathan Kappel

Travis King
Rebecca Krauss
Erik Leidal
Connor Mallon
Breanne McDermott
Gemma McNicholl
Sreya Muchivolu
Jeffrey Rhoads
Alexia Richie
Meharpreet Sethi
Siddartha Tummala
Alice Wu
Mallika Yadwad

DHS East
Niketh S. Charpanjeri
Alexander J. DeChambeau
Gaurav D. Guglani
Rachel H. Ma
Kaushik Manchikanti

DHS West
Saahil Yechuri
Andrew Lummus

2. Congratulations to the 16 DASD students who were named semifinalists in the annual National Merit Scholarship Program. These students have excelled academically, allowing them to compete for scholarships offered next spring. These semifinalists, who represent less than 1 percent of the country's high-school seniors, scored the highest in their state on the PSAT.

DHS East
Satyan M. Alex, Erin M. Breslin, Victoria L. Pan, Sheil Sarda, Zhanghan Wu

DHS West
Benjamin Codd, Adam Wolf

STEM Academy
Jacob R. Dewey, Austin Y. Liao, John P. Manthorp, Rachana Mudipalli, Brian D. Popeck, Saranya Sampath, Manish Suryapalam, Swati Vippperla, Hanna J. Yang

3. Congratulations to Tara Collier, STEM Academy, on being named an National Hispanic Scholar in the National Merit Scholarship Program.
4. Congratulations to also to Rachana Mudipalli, STEM Academy, on scoring a perfect 36 on her ACT Exams!
5. Congratulations to the Pickering Valley Elementary staff, students and community on being recognized as a Blue Ribbon National School for 2016. National Blue

Ribbon Schools serve as outstanding models of excellence for their respective states. Pickering Valley was one of only thirteen schools nominated by the Pennsylvania Department of Education for this award.

6. Thank you to the following DASD Technology Department Staff members for remembering their deceased friend and colleague Toni Feller with a memorial garden here at the Central Office Administration Building. Together, they raised money, designed and constructed a place of respite to honor one of our district's most beloved employees.

Joan Angiulo
Michael Balik
Michael Bowe
Donna Davey
Sue Gallagher
Eric Glass
Angela Hutchinson
Alicia Liermann
Amy Madden
Anthony Malloy
David Pecht
Colleen Yenser

7. Thank You! West Pharmaceutical Chief HR officer Annette Favorite is here tonight accompanied by Downingtown Community Education Foundation President Brian Stocker. The Foundation and the District would like to thank West Pharmaceutical for their very generous donation of \$25,000 to the Ed Foundation on behalf of STEM initiatives in our 16 schools.
8. Special Budget Review Presentation – Dr. William Hartman

F. REPORTS

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|----------------------------|---|
| 1. Student Representatives | Alison Pond
Rhea Jain
Olivia Hunt |
| 2. Student Life Report | Colleen Cranney |
| 3. Governance Report | Jaime Mehler |
| 4. Education Foundation | Suzanne Simonelli |
| 5. DARC | Barbara Albright |
| 6. Policy Report | Barbara Albright |

The next Policy Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 in the James E. Watson Staff Development Room of the Administrative Office.

7. Facilities Report Jane Bertone

- Intermediate Unit Contracts
 - CCIU (Chester County Intermediate Unit)
 - Copy Paper, Binder Combs, Custodial Supplies, Percent Discount, Fuel Oil and Trash Removal

- State Contracts via Department of General Services
 - PA State Contract
 - COSTARS
 - GS, PA Federal Surplus Property

- Regional Consortium Contracts
 - AEPA – Association of Educational Purchasing Agencies
 - KPN – Keystone Purchasing Network
 - PAEJPC – Pennsylvania Education Joint Purchasing Council
 - PEPPM – Technology Bidding and Purchasing Program
 - TCPN – The Texas Cooperative Purchasing Network

- National Contracts
 - US Communities National Joint Purchasing Program
 - GSA – US General Services Administration Schedule 70
 - NATIONAL IPA
 - NJPA – National Joint Powers Alliance
 - BUYBOARD

Pennsylvania Statue 62, Chapter 19, on Procurement allows for cooperative purchasing among local public procurement units or external procurement activities. Section 1902 of the statute specifically states that public procurement units may participate in joint purchasing agreements as long as the participants are in agreement. The statue defines local public procurement units as “a political subdivision, public authority, educations or an area of government, which expends public funds for the procurement of supplies, services and construction”.

- b. Approval of John Casey, a Plancon J Specialist, to be used to complete Plancon J for the Marsh Creek Sixth Grade Center, fee of \$2,500.00.

- c. Approval of Timothy Ronan, a CPA of the Ronan Group, to complete the audit of the Plancon J for the Marsh Creek Sixth Grade Center, fee estimate of NTE \$1,800.00.

- d. Approval to obtain a 2nd appraisal for the O’Donnell Tract. NTE \$5,000

- e. Approval of the following Student Activity Clubs:
 1. STEM Class of 2020 – This club will help raise funds for the Class of 2020 to hold activities/events such as future dances, picnics and field trips.
 2. STEM for Sustainability – This club will create a composting system at STEM to raise awareness about our environmental impact and

reduce the carbon footprint of STEM. The will raise funds through donation collections to help implement the composting system and to install water bottle fountains for students.

3. DEHS Class of 2020 – This club will support the Class of 2020 in an effort to foster school spirit and unity.
4. DWHS Class of 2020 – This club will support the Class of 2020 in an effort to foster school spirit and unity.

- f. Approval of the necessary budget transfers to adjust each schools' 2016-2017 budget allocation to reflect actual 10th day enrollment. See detail below:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
5900-840	Budgetary Reserve		Beaver Creek	\$2,550
			Bradford Heights	\$850
			Brandywine Wallace	(\$4,250)
			East Ward	\$510
			Lionville Elementary	\$8,500
			Pickering Valley	\$4,080
			Shamona Creek	\$2,040
			Springton Manor	\$12,750
			Uwchlan Hills	\$4,080
			West Bradford	\$2,210
			Marsh Creek 6GC	\$10,030
			Downingtown Middle	\$17,548
			Lionville Middle	(\$5,757)
			Downingtown East	\$5,317
			Downingtown West	\$9,710
			STEM	(\$2,543)
			Net Total	\$67,625

To adjust each school's 2016-2017 budget allocation to reflect actual 10th day enrollment

- g. Approval of the following budget transfers:

<u>Transfer From Account #</u>	<u>From Account Name</u>	<u>Transfer To Account #</u>	<u>To Account Name</u>	<u>Amount</u>
5900-840	Budgetary Reserve	4200-710	Existing Site Improvement – Land Improvements	\$20,000
DASD contribution for East Ward Elementary School playground funding.				
238082-610	Principal DWHS – General Supplies	262082S-431	MNT-DWHS R&M Building	\$5,000
DWHS outdoor courtyard power washing and painting / sealing of concrete				

- h. Approval of Univest Bank and Trust Co. as an additional depository for District funds.
8. Technology
- a. Approval to purchase 6 iPad Air 2s for Psychologist Evaluation Pilot Program in an amount not to exceed \$2,694.
Funding Source: Capital - Instructional Technology
(Transfer from Pupil Services)

I. ACTION AGENDA

Personnel Report – Jaime Mehler

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. Recommend approval of SunLife Insurance for stop loss coverage for the 2016-2017 year. Annual premium \$335,958 with a \$500,000 deductible.

The next Personnel Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 at the Administrative Office.

Curriculum Report – Suzanne Simonelli

The committee has reviewed and recommends Board approval of the following items:

1. Request for approval of U.S. Test Prep – (3) High Schools - Total Cost \$1,050.00
Funding Source: Curriculum
2. Request for disposal of unused Science Textbooks
3. Request use of computer program, SCRATCH, which is used to program Finch robots.
Funding Source: Free from MIT
4. Request approval for purchase of Yamaha Clavinova CVP 701 - Total Cost \$2,654.00 (retail \$5,278.00)
Funding Source: Curriculum
5. Request approval for purchase of (Qty 2) Yamaha Arius Model YDP142 - Total Cost \$849.00 (retail \$999.00)
Funding Source: Curriculum
6. Request approve for new Art curriculum for Grades 7-8 General Art for classes entitled 3-D Art, and i-Art.
7. Request approval for the purchase of uPrint replacement kit, material, support - Supplies will be utilized for all six PLTW courses at \$5,985.00 per high school – Total cost \$11,970.00

Funding Source: Curriculum

8. Request for disposal of unused and broken Tech Ed Equipment
9. Request approval for EverFi courses:
 - BB&T Financial Foundations – Last school year the only resource used in the district was our high school financial literacy - no cost to schools
 - Hockey Scholar Program for Math, Science & Technology classes – Grades 4-7
 - Vault – Understanding Money – Grades 4-6
 - Ignition – Digital Literacy& Responsibility – Grades 6-9
 - Future Smart – Building Financial Capability – Grades 6-8Funding Source: Free
10. Request approval of Service Agreement ~ Dr. Jim Bohan to facilitate an Action Research Project with Grade 6 Mathematics faculty – Cost NTE \$5,000.00
Funding Source: Grant
11. Request approval of the Devereux Foundation contract for the Center for Effective Schools to support the implementation of the Positive Behavior Support Program – Total Cost \$17,945.00
Funding Source: Pupil Services and a grant
12. Request approval of the following re-occurring overnight field trips, one time Field Trips and Foreign Field Trip:
 1. Re-occurring overnight Field Trips;
 - i. Colonial Williamsburg, VA
May 17-19, 2017 (3 days)
Grade 5 Pickering Valley Elementary
 - ii. Paradise Farms Camp, Downingtown, PA
2 days Sept/Oct. 2017
Grade 6 Marsh Creek
 - iii. South Mountain YMCA Wernersville, PA
Oct. 21-23 (1 day)
West LINK (Grades 9-12)
 - iv. Harrisburg, PA
Nov. 6-7 (1 day)
STEM FBLA
 - v. Penn State University Penn State, PA
Nov. 10-13 (2 days)
STEM Model UN Conference
 2. One time Field Trips:
 - i. Penn's Museum of Archeology & Anthropology
April 2017 (1 day)
Social Studies – Grades 9-12 – East and West AP World History
 - ii. Philadelphia Museum of Art
Nov. 4

- Art Department – Grades 11-12 – West
iii. Valley Forge Military Academy Wayne, PA
Oct. 26
Leadership and Ethics Conference – East, West, STEM

3. Foreign Field Trip: DHSW 9-12 World Language students travelling to Spain and France from June 15 – 24, 2017

The next Curriculum Committee Meeting is scheduled for 1:30 p.m. on November 1, 2016 in the James E. Watson Staff Development Room of the Administrative Office.

Finance Report – Carl Croft

The committee has reviewed and recommends Board approval of the following items by roll call vote:

1. Approval to purchase/lease 2 additional SUV(s) for District needs.
2. Request approval of a settlement agreement between the DASD and the parents of a Special Education student for a continuation of payment equal to one-half of the tuition amount for the TALK Institute during the 2016-2017, 2017-2018, 2018-2019, 2019-2020, and 2020-2021 school terms. Furthermore, for the 2017-2018 through 2020-2021 school terms the tuition for which the District is liable shall not increase by more than 2% from the previous school year. Included in this agreement is that the parents shall be responsible for providing or arranging for the provision of transportation between their residence and the TALK Institute at their expense. Cost of Contract: \$37,000.00 per school term with no more than a 2% increase per school year term
3. Request approval to challenging the reduction of the assessment of Tax Parcel No. 34-04-0121.110. The Board of Assessment Appeals reduced the assessment from \$829,450 (MV \$1,541,728) to \$739,750 (\$1,375,000) which will result in a loss of \$2,438.22 in annual taxes for the District. Chris Meszaros, our appraiser believes his report will come in higher than the \$1,375,000 value assigned to the property, he estimates the property value to be between \$1.5 and \$1.6 million.
4. Request approval of the following tax assessment agreement:
Hankin-Eagleview 411-418 Eagleview Boulevard. Tax assessment appeal filed by Hankin for a property consisting of 8 acres improved with two office buildings, one 31,406 sq.ft. in size and one 32,612 sq.ft. in size. The property's current assessment is \$4,720,000, which implies a market value of \$8,543,218. Hankin has an appraisal report for \$4,000,000. We have come to an agreement with the property owner for a market value of \$5,125,000 for 2016 and \$6,500,000 (our appraiser's number) for 2017.
5. Request approval of the following tax assessment agreement:
G. Antonini 472-480 Boot Road. Tax assessment appeal filed for a property consisting of a \$49,677 sq.ft. Multi-tenant flex building on 5.8 acres of land located at 472-480 Boot Road in East Caln Township. The property was assessed for

\$2,436,770 and the Board of Assessment reduced the assessment to \$2,091,350 implying a market value of \$3,775,000. The property owner has an appraisal for \$3,250,000. We have come to an agreement with the property owner for a market value of \$3,521,000 for 2016.

The next Finance Report is scheduled at the Committee of the Whole meeting starting at 6:30 p.m. on November 2, 2016 in the James E. Watson Staff Development Room of the Administrative Office.

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

K. VISITORS – (Public comment shall be limited to 5 minutes duration per Board Policy #903-Public Participation in Board Meetings.)

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on November 9, 2016:

a. AG Administrative Guidelines for 208: Withdrawal from School

2. Hand carried listing of attendance at overnight professional conferences.

3. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters, confidential information, labor relations, real estate or land acquisition.

October 5, 2016

October 11, 2016

The next regular School Board Meeting is scheduled for:

Wednesday, November 9, 2016 at 7:00 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

4. Enrollment Report

The attached enrollment report has been submitted from the district database as of October 3, 2016.

M. ADJOURNMENT